

**DBSA SUCCASUNNA, INC**  
**BOARD MEETING – July 29, 2010**

**I. Approval of Minutes – 5/29/2010** ➡ Christine motioned to approve and Joan seconded. All voted in favor.

**II. Mail**

- A. DBSA PEERS Campaign – National Office Fundraising ➡ Unanimously agreed that DBSA Succasunna will send a donation to the DBSA PEERS Campaign, amount to be decided later.
- B. Helping Hands by IFSS June / July 2010 ➡ Error again found-Christine to call IFSS to clarify name of contact person.
- C. DBSA Check \$1,000 Award / Reimbursement ➡ Received and deposited with Chris' reimbursement included.

**III. Groups – Facilitator / Chairpersons**

- A. Feedback ➡ Due to smallness of groups, feedback has been minimal.
- B. Rap Schedule – chairperson  
August 5 ➡ To be done at Roxbury Library-Chris and Joan to chair  
August 19 ➡ canceled as both Temple and library not accessible
- C. Educational – chairperson  
August 12 ➡ Joan and Christine

**IV. Treasury**

- A. Report ➡ Joan motioned to approve the Treasury and Christine seconded. All voted in favor.
- B. Board financial requirements ➡ Christine paid in full, Joan has balance
- C. Response to National Office Fundraising Appeal ➡ Unanimously agreed to send \$250.00 to DBSA National for fundraising.
- D. GSK Grant Application ➡ Changes were made and Chris will be mailing this shortly.
- E. Service Award ➡ Christine informed that Anel will again be doing this for DBSA Succasunna through her position at Walmart and we will be receiving a donation of \$250.00 for it.

**V. Chairperson Reports – Review current responsibilities / Possible New Assignments**

- A. Sunshine Club (Joan) ➡ There were 4 snail mail cards for June and July and 4 email cards. One person was removed from the Sunshine Club data base.
- B. Educationals (Christine)
  - 1. Could it be Borderline Personality Disorder - Symptoms and Treatment (including DBT)
  - 2. Preparations for 2011 and beyond ➡ Christine stated that she has begun working on the 2011 calendar
- C. Publicity
  - 1. Newspapers
    - a. Daily Record entering ➡ Eileen reported that all is going well.
    - b. Chairperson for educationals ➡ Christine
  - 2. Newsletter updates ➡ handled by Eileen
- D. Websites/webmail
  - 1. Hits to site 14,088 – 13,176 = 912 hits (2 months, low – usually 1,000 per month)
  - 2. MH News ➡ Anel will be doing this.
  - 3. Group news ➡ Christine reported that this is going well.

4. Resources ⇨ Joan reported that she is continuing working on this, but only on websites as phone numbers have been confirmed.
5. Renewed– through September 2011 for \$128.18
- E. Temple Shalom
  - a. Schedule confirmation ⇨ Due to ongoing construction, it is difficult to confirm any scheduling with the Temple.
  - b. Post - Construction storage options ⇨ Chris did not receive an answer to the first email sent thus will be sending another.
  - c. Cart repair ⇨ Chris has tightened all the wheels of the cart and Christine will be buying plastic backing to stitch on the baskets.
- F. Mailing Lists / Database\*\*\*\*Christine continues to work on this.
- G. Post Office Box ⇨ Chris says that he will do this and let Joan know if he cannot get there.

## **VI. Board Jobs/Communications**

- A. Volunteer inquiries  
One inquiry 6/21 and response 7/11, no further communication ⇨ To remain inactive at this time.

## **VII. Professional Advisor Report**

- A. High Focus ⇨ Doug Baum reported that there is no adult program as of yet, thus remains on hold.
- B. Benefactor letter ⇨ Doug to send out after Labor Day
- C. Depression Screening Day-October 7, 2010 ⇨ hosted this year by Jewish Families Services Metrowest of East Hanover from 10am-2pm and 6pm-8pm. We will be partnering with Doug's psychological group.

## **VIII. DBSA General**

- A. DBSA ⇨ See IV C for donation information.
- B. DBSA New Jersey ⇨ Chris, Christine and Joan to attend next board meeting of September 25, 2010.
- C. DBSA Morristown ⇨ Communication is improving with them.
- D. DBSA Ledgewood ⇨ Communication is improving with them.

## **IX. President's Report**

- A. Signing Board Code of Conduct ⇨ All board members signed the Code of Conduct.
- B. Presenting Professional of the Year Award
- C. Group Picture ⇨ Taken by Chris

## **XI. Next Regular Board Meeting**

August 26 – 7:15 pm